

Cookies and Storage Technologies Policy

Roman Training & Jobs website

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Organisation	Roman Training & Jobs is a trading name of Roman Education & Careers Ltd (Company No. 15920257)
Effective / last updated	13 September 2026
Website	https://romantrainingandjobs.co.uk/

1. What this policy covers

This policy explains how Roman Education & Careers Ltd trading as Roman Training & Jobs uses cookies and other storage and access technologies on romantrainingandjobs.co.uk, including technologies used on course pages, eligibility/application journeys and related embedded services.

The Privacy and Electronic Communications (EC Directive) Regulations 2003 (PECR), as amended including changes made by the Data (Use and Access) Act 2025, apply to technologies that store information on or access information from a user's device. The ICO's final Storage and Access Technologies guidance was updated on 29 April 2026.

2. Technologies covered

- HTTP cookies, including first-party and third-party cookies;
- browser local storage, session storage and similar web storage;
- tracking pixels, tags and similar scripts;
- device or browser identifiers and fingerprinting technologies where used;
- embedded third-party content that stores or accesses device information; and
- any comparable technology covered by PECR storage/access rules.

3. Roman's consent rule

Roman will not intentionally set or use a storage/access technology for a non-exempt purpose before obtaining valid consent. Consent must be freely given, specific, informed and indicated by a clear affirmative action. Continuing to browse, silence, inactivity or a pre-ticked option is not consent.

Rejecting non-essential technologies should be as easy as accepting them. Users must be able to revisit Cookie Settings and change or withdraw choices. Withdrawal does not make earlier lawful processing unlawful, but Roman will stop future non-exempt storage/access use affected by that choice as soon as technically practicable.

4. Technologies that may not require consent

PECR contains exceptions. Roman may use a technology without consent only where the actual use meets the legal conditions for an exception, for example where it is strictly necessary to provide an online

service the user has requested, or another applicable statutory exception is satisfied. An analytics or convenience technology is not treated as exempt merely because Roman finds it useful.

5. Categories used on the website

Category	Typical purpose	Roman rule
Strictly necessary / security	Core site operation, security, load balancing, form/session continuity or consent-preference storage where legally exempt	Used without consent only where an exception applies
Preferences / appearance	Remember choices that affect appearance or functionality	Consent or an applicable PECR exception, depending on the actual use
Statistics / analytics	Understand aggregate use and improve pages and learner journeys	Consent unless the precise use qualifies for a statutory statistical-purpose exception and all conditions are met
Media / embedded services	Enable video, maps, forms or other third-party embedded functionality	Consent where the third party stores/accesses information for a non-exempt purpose
Marketing / advertising	Measure or personalise marketing or advertising	Prior consent; Roman does not treat advertising tracking as strictly necessary

6. The live cookie / technology inventory

The exact technologies in use can change when Roman updates WordPress, plugins, hosting, forms, analytics, embedded media or other website services. For that reason, the authoritative current list of individual cookie/technology names, providers, purposes and lifetimes must be maintained in the website's live Cookie Settings / consent-manager inventory after a technical scan and configuration review.

Roman must not publish a guessed or historic cookie table. Before launch and after material website changes, the web administrator must scan the live site, classify each technology, identify the provider and purpose, verify whether an exception applies, record its duration and ensure the consent mechanism actually blocks non-exempt technologies before consent.

7. Third-party technologies

If a third-party service is embedded, Roman must identify the relevant third party in the consent information where required and understand what the technology does. A third-party label does not remove Roman's responsibility for technologies Roman chooses to place on its site.

8. Application, booking and form journeys

A user must be able to access essential information about Roman's services and complete an essential enquiry, application, eligibility, booking or learner-support journey without being forced to accept unrelated

analytics or marketing technologies. If a form or embedded service requires a strictly necessary technology to perform the requested function, that use should be limited to what is necessary and clearly explained.

9. Records of consent

Roman will keep proportionate records of cookie/storage choices so it can demonstrate how consent was obtained and respect the user's preference. Consent will be refreshed where the purposes or technologies materially change or where obtaining fresh consent is otherwise appropriate.

10. Browser controls and Cookie Settings

Users can use Roman's Cookie Settings control to manage non-essential categories. Browser controls can also block or delete technologies, but blocking strictly necessary functionality may affect the requested service. Roman should not make withdrawal harder than acceptance.

11. Personal data and privacy

Where a storage/access technology also processes personal data, the UK GDPR and Data Protection Act 2018 apply in addition to PECR. See Roman's Privacy Policy and Privacy Notice for information about purposes, lawful bases, recipients, retention and rights.

12. Review and technical ownership

This policy must be reviewed whenever the website introduces or materially changes analytics, advertising, forms, chat, video, maps, authentication, payment functionality, tag management, social embeds or similar technology, and at least annually. The web/technical owner is responsible for keeping the live inventory and blocking behaviour aligned with this policy; the Data Protection Lead provides privacy governance.

Contact and legal identity

Roman Training & Jobs is a trading name of Roman Education & Careers Ltd, a private limited company registered in England and Wales under company number 15920257.

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